

Add financial projections

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Important: If your organisation is a Tertiary education (TEO) organisation, a council-controlled (CCO) organisation or a multi-national subsidiary you are **not required** to enter financial projections.

If you are requesting less than \$75,000 per annum you still need to provide us with the financial projections for 2023. However, if you are successful with your Toi Uru Kahikatea proposal you are **not required** to report on these projections during the term of your Agreement.

The following guidelines will help you to enter your financial projections. Definitions for the financial terms used can be found in the [Glossary](#). We recommend you enlist specialist help (e.g. an accountant) when preparing this information.

► Financial performance

► Financial position

Financial performance projections

You must submit financial projections for 2023 in the CNZ Portal. We require financial performance projections as at 30 June 2023 covering the 6-month (January - June period) and as at 31 December 2023 covering the 12-month (January - December) period.

Financial Performance projections should cover your organisation as a whole. Include all planned income and expenditure (including infrastructure costs), even if they do not directly relate to the activities for which you are seeking Toi Uru Kahikatea funding. The layout in this section should be similar to your organisation's annual accounts, although we require revenue and costs to be classified as either fixed or variable.

Financial position projection

You must submit a projection of your organisation's financial position as at 31 December 2023.

What if my organisation has a year-end date that is not 31 December?

Our CNZ reporting is all based on the calendar year. We know there are many organisations who have different year-end dates, but to fulfil our reporting obligations we require all organisations to provide financial performance projections for 30 June and 31 December, and financial position as at 31 December.